



**VALLABHBHAI PATEL CHEST INSTITUTE
UNIVERSITY OF DELHI, DELHI-110007**

Tel. No. VPCI Library 011-27402481, 27402429, 27666176 Fax no. 011-27666549
Website: www.vpci.org.in, E-mail: admin@vpci.org.in, vpcilibrary@gmail.com

VPCI/ Library/STTC/2025/01

February 19, 2025

C I R C U L A R

The Institute needs to update the comprehensive 'STCC Calendar' covering April 1st, 2025, to March 31st, 2026. This calendar encompasses all courses in the 'Short-Term Certificate Courses' outlined in the 'Course Information Booklet'. The primary aim of this calendar is to aid Course Coordinators in managing training/course schedules and ensuring compliance with training requirements.

To facilitate the creation of this calendar, we kindly request all Course Coordinators/Faculty-in-Charge to provide tentative dates for the courses/training they intend to conduct in the financial year from 01/04/2025 to 31/03/2026. The draft of the calendar is enclosed herewith for your reference.

The 'STCC Calendar' will act as a guide, providing necessary information to prevent overlapping course dates with other events, enabling timely advertisement publication, ensuring the availability of lecture halls, and facilitating efficient schedule management. Therefore, it is imperative to submit the tentative dates, including the starting and ending dates of the courses/programs. Any other changes in courses should also be communicated.

The deadline for submitting these tentative dates is March 4th, 2025. Your prompt response to this request would be highly appreciated.

Thank you in advance for your cooperation in this matter.

Dr. Uma Tyagi
Librarian & Nodal Person

For information to:

- ✓ All HOD(s)/Faculty Members (through e-mail)
- ✓ Website Division